United Nations DP/2005/L.3

Executive Board of the United Nations Development Programme and of the United Nations Population Fund

Distr.: Limited
22 July 2005

Original: English

Second regular session 2005
6 to 9 September 2005, New York
Item 1 of the provisional agenda
Organizational matters

Provisional agenda, annotations, list of documents and work plan

Note by the Executive Board secretariat

Contents

Item		Page
1	Organizational matters	2
	UNDP segment	
2	Financial, budgetary and administrative matters	2
3	Evaluation	3
4	Country programmes and related matters	4
5	United Nations Office for Project Services	5
	UNFPA segment	
7	Financial, budgetary and administrative matters	6
8	Country programmes and related matters	6
9	Technical Advisory Programme	7
11	UNFPA role in emergency preparedness, humanitarian response and transition and recovery	7
	Joint UNDP/UNFPA segment	
4, 8	UNDP and UNFPA country programmes and related matters	8
6	Follow-up to UNAIDS Programme Coordinating Board meeting	8
10	Other matters	8
	Tentative work plan for the second regular session 2005	9

05-43641 (E) 110805

Annotations and list of documents

Item 1
Organizational matters

Under this item, the Executive Board will adopt the agenda for the second regular session 2005 and agree on the work plan for the session as presented by the Secretary of the Board. The Board may wish to approve the report on its annual session 2005. A draft report was distributed to members of the Board in August for their comments; the final report contains comments received.

In accordance with decision 96/25, a draft work plan for 2006 is being submitted to the Executive Board. The document will be finalized by the secretariat in close consultation with the Bureau of the Board and will be submitted to the Executive Board at its first regular session 2006 for adoption.

Documentation

Provisional agenda, annotations, list of documents and work plan (DP/2005/L.3)

Report on the annual session 2005 (DP/2005/29)

Decisions adopted during the annual session 2005 (DP/2005/30)

Draft work plan for 2006 (DP/2005/CRP.12)

UNDP segment

Item 2
Financial, budgetary and administrative matters

The report on the biennial budget estimates 2006-2007 contains UNDP budget proposals and related estimates for the biennium 2006-2007 for UNDP, UNIFEM and UNCDF, with UNCDF budgetary requirements mainstreamed into the UNDP budget. It forms part of, and underpins, the multi-year funding framework, 2004-2007.

The United Nations reform agenda of the Secretary-General remains the driving force behind the strategy for the 2006-2007 budget. The proposals align resources behind a strategy in which key areas of focus are: (a) strengthening UNDP coordination role in the United Nations development system; (b) enhancing organizational capacity, efficiency, performance, accountability and results; (c) cost containment and improving the proportionate share between regular and other resources of UNDP organizational capacities; and (d) strengthening advocacy and outreach for the achievement of the Millennium Development Goals (MDGs).

The Executive Board may wish to approve the biennial budget estimates for 2006-2007 and adopt decisions, elements of which are contained in the document.

The report on the annual review of the financial situation, building on the financial information provided to the Executive Board throughout the year, undertakes a comprehensive review and analysis from the financial perspective of UNDP activities at the global and aggregate levels. The overview assesses the performance of the organization against the various sources for programming: regular resources, other resources and UNDP-administered funds. It should be noted that UNDP has achieved the first annual funding target (2004) of its second multi-year funding framework (MYFF), and that a stable, adequate base of regular resources remains within reach, provided that Member States increase their funding efforts over the full period of the MYFF.

The Executive Board may wish to take note of the above report and adopt a decision, elements of which are contained in the report.

In accordance with Governing Council decision 81/34, the Administrator is required to present, on an annual basis, a report on the technical cooperation information of the entire United Nations system. Its purpose is to examine regular and extrabudgetary expenditure financed from sources other than UNDP, UNFPA, UNICEF and WFP, and contributions received to finance technical cooperation activities, as well as to examine the expenditures and contributions data reported by the four organizations.

The Executive Board may wish to take note of the above report.

Documentation:

UNDP budget estimates for the biennium 2006-2007 (DP/2005/31)

Report of the ACABQ on the UNDP biennial budget estimates 2006-2007 (DP/2005/32)

Annual review of the financial situation 2004 (DP/2005/33)

Detailed information relating to the annual review of the financial situation 2004 (DP/2005/33/Add.1)

Information on United Nations system technical cooperation expenditures 2004 (DP/2005/34)

Information on United Nations system technical cooperation expenditures 2004 — Addendum (DP/2005/34/Add.1)

Item 3
Evaluation

The evaluation of gender mainstreaming in UNDP was undertaken to identify gaps and further strengthen the UNDP approach to gender mainstreaming. The evaluation assessed the overall performance of UNDP in gender mainstreaming and the promotion of gender equality, the results achieved, the partnerships established, and the organizational policy of gender balance, as well as issues of capacity, resources and approach. The scope covers four specific areas: (i) commitment to, and advocacy of, gender mainstreaming and gender equality on the part of UNDP;

(ii) the translation of this commitment into UNDP programmes and projects; (iii) the reflection of gender mainstreaming and gender equality in the organization itself; and (iv) the nature of strategic partnerships forged to promote gender mainstreaming and gender equality. The summary of the evaluation is submitted to the Board with a view to presenting the final report and the management response for full discussion in January 2005.

The evaluation of the second regional cooperation framework (RCF) for the Arab States (2002-2005) was undertaken to assess the development effectiveness of UNDP efforts to support human development outcomes and reduce poverty at the regional level. The evaluation was intended to: (a) assess the achievement of the intended organizational goals and development results, highlighting key results of outputs and outcomes, lessons learned and good practices both as they relate to the specified programme goals of UNDP and in relation to broader national strategies in the region; (b) assess the performance of the RCF and specify the development results achieved in the area of policy advice, capacity development, partnerships and knowledge management; (c) ascertain how the RCF has contributed to strategically positioning UNDP to establish its comparative advantage as a major upstream global policy advisor for poverty reduction and sustainable human development and as a knowledge-based organization in the region; and (d) develop recommendations for the design of the next regional programme. The executive summary presents the key findings of the independent evaluation and recommendations on the strategic focus, management and modalities that the next regional programme may adopt.

Documentation:

Evaluation of gender mainstreaming in UNDP - Summary (DP/2005/35)

Evaluation of the regional cooperation framework for the Arab States, 2002-2005 — Executive summary (DP/2005/36)

Item 4
Country programmes and related matters

The Executive Board will have before it the note on assistance to Myanmar. The Board may wish to approve an additional two-year extension of the fourth phase of the Human Development Initiative (HDI) and adopt a decision, elements of which are contained in the report.

An oral report on UNDP assistance to Myanmar will also be presented to the Executive Board, covering the major findings and conclusions of the annual independent assessment of the HDI projects conducted in July-August 2005 in accordance with the guidelines set out in Governing Council decision 93/21 and Executive Board decisions 96/1, 98/14, 2001/15, 2003/2, 2004/2 and 2005/15. The full report will be submitted to the Board at its first regular session 2006, with an accompanying Note by the Administrator.

Under this item, the Executive Board will also be asked to: (a) approve the two-year extensions of the regional cooperation framework for Latin America and the Caribbean and the country programmes for Mexico and Timor-Leste, and approve a

third-year extension of the country programmes for Chile and Uruguay; and (b) comment on the draft regional programme document for the Arab States, 2006-2009, and the draft country programme documents for Chad, Swaziland, the Libyan Arab Jamahiriya, Afghanistan, Bangladesh, Indonesia and Guyana prior to their finalization.

Documentation:

Extensions of country cooperation frameworks (DP/2005/37)

Assistance to Myanmar: Extension of the Human Development Initiative — Note by the Administrator (DP/2005/38)

Draft regional programme document for the Arab States, 2006-2009 (DP/RPD/RAS/1)

Draft country programme document for Chad (DP/DCP/TCD/1)

Draft country programme document for Swaziland (DP/DCP/SWZ/1)

Draft country programme document for the Libyan Arab Jamahiriya (DP/DCP/LBY/1)

Draft country programme document for Afghanistan (DP/DCP/AFG/1)

Draft country programme document for Bangladesh (DP/DCP/BGD/1)

Draft country programme document for Indonesia (DP/DCP/IDN/1)

Draft country programme document for Guyana (DP/DCP/GUY/1)

Item 5
United Nations Office for Project Services

The UNOPS action plan report, submitted pursuant to Executive Board decision 2005/6, provides two alternative courses of action for UNOPS to restore the future viability of its operations as a self-financing, independent service provider in the United Nations system. Option one sees UNOPS as a complex operations management and full-service implementation entity, working in partnership with national counterparts to deliver results for countries and clients, primarily in post-conflict and emergency response situations, and also in other developing countries where requirements are high for infrastructure development, complex operations management and related capacity-building support. Option two sees UNOPS as a full-range service provider, catering to the wider United Nations system, international financial institutions and host governments, as per its current service provision mix, but with significant rationalization of systems and services, providing individual and multiple support services. Both scenarios entail reduction of the fixed cost base of UNOPS and the introduction of new service pricing mechanisms.

Documentation:

UNOPS action plan (DP/2005/39)

UNFPA segment

Item 7
Financial, budgetary and administrative matters

Under this item, the Executive Board will have before it the estimates for the biennial support budget for 2006-2007, submitted by the Executive Director.

The Executive Board may wish to approve the estimates for the biennial support budget for 2006-2007.

The Executive Board will also have before it the report of the Advisory Committee on Administrative and Budgetary Questions on the UNFPA estimates for the biennial support budget for 2006-2007.

The Executive Board may wish to take note of the report.

In addition, the Executive Board will have before it the annual financial review, 2004. This report summarizes the financial situation of UNFPA in 2004 for the information of the Executive Board. For purposes of comparison, financial information for 2003 is also included in the text and tables.

The Executive Board may wish to take note of the report, recognizing that increased, predictable and timely payment of contributions is essential to maintaining liquidity and facilitating continuous programme implementation.

Documentation:

Estimates for the biennial support budget for 2006-2007 (DP/FPA/2005/13)

Report of the Advisory Committee on Administrative and Budgetary Questions on the estimates for the biennial support budget for 2006-2007 (DP/FPA/2005/14)

Annual financial review, 2004 (DP/FPA/2005/15)

Item 8
Country programmes and related matters

Under this item, the Executive Board will have before it the draft country programme documents for Chad, Swaziland, Afghanistan and Indonesia.

The Executive Board may wish to take note of the draft country programme documents and the comments made thereon.

Documentation:

Draft country programme document for Chad (DP/FPA/DCP/TCD/5)

Draft country programme document for Swaziland (DP/FPA/DCP/SWZ/4)

Draft country programme document for Afghanistan (DP/FPA/DCP/AFG/2)

Draft country programme document for Indonesia (DP/FPA/DCP/IDN/7)

Item 9
Technical Advisory Programme

Under this item, in response to decision 2004/28, the Executive Board will have before it a report on the UNFPA Technical Advisory Programme (TAP), 2006-2007. The report presents the main findings of an independent evaluation of the TAP; outlines how the issues raised by the evaluation will be addressed; provides recommendations for a two-year extension of the TAP; and presents elements for a longer-term strategy for providing technical assistance. Emphasis is placed on enhancing the effectiveness of the TAP in helping to accelerate progress in achieving the Millennium Development Goals through implementing the Programme of Action of the International Conference on Population and Development. The actions proposed in the report respond to and are consistent with United Nations reform efforts, the triennial comprehensive policy review of the operational activities for the development of the United Nations system, and the Paris Declaration on Aid Effectiveness.

The Executive Board may wish to approve the extension of the TAP for a two-year period, 2006-2007. Suggested elements for a decision are contained in the report.

Documentation:

Report on the Technical Advisory Programme, 2006-2007 (DP/FPA/2005/16)

Item 11
UNFPA role in emergency preparedness, humanitarian response and transition and recovery

The Executive Board will have before it a report highlighting the role of the Fund in emergency preparedness, humanitarian response and transition and recovery. The report will delineate the strategy of the Fund for institutional capacity-building in this area.

The Executive Board may wish to adopt a decision, possible elements of which are contained in the report.

Documentation:

Report on UNFPA role in emergency preparedness, humanitarian response, and transition and recovery (DP/FPA/2005/18)

Joint UNDP/UNFPA segment

Items 4 and 8 (cont.)
UNDP and UNFPA country programmes and related matters

The Executive Board will have before it the draft common country programme document for Cape Verde. The Board may wish to take note of the draft common country programme document and the comments made thereon.

Documentation:

Draft common country programme document for Cape Verde (DP/DCP/CPV/1 and Add.1, DP/FPA/CCP/CPV/5 and Add.1)

Item 6
Follow-up to UNAIDS Programme Coordinating Board meeting

Under this item, the Executive Board will have before it the UNDP report on the implementation of the recommendations and decisions of the UNAIDS Programme Coordinating Board during its sixteenth and seventeenth sessions. The report provides an overview of the UNDP response to the human development and governance challenges of HIV/AIDS, noting progress in implementing the "Three Ones"; strengthening national responses; integrating gender equality into HIV/AIDS Programmes; and highlighting the contribution of UNDP in both the process and implementation of the recommendations by the Global Task Team on Improving Coordination among Multilateral Institutions and International Donors.

Under this item, the Board will also have before it a UNFPA report on the implementation of the decisions and recommendations of the UNAIDS Programme Coordinating Board. The report highlights strengthening linkages between sexual and reproductive health and HIV/AIDS; intensifying HIV prevention, including through increased action to alleviate the impact of AIDS on women and girls; operationalizing the "Three Ones"; and effective use of funding in implementing the recommendations of the Global Task Team on Improving AIDS Coordination among Multilateral Institutions and International Donors.

The Executive Board may wish to take note of the reports.

Documentation:

UNDP follow-up to the UNAIDS Programme Coordinating Board meeting (DP/2005/40)

UNFPA Report on the implementation of the decisions and recommendations of the UNAIDS Programme Coordinating Board (DP/FPA/2005/17)

Item 10
Other matters

TENTATIVE WORK PLAN
EXECUTIVE BOARD OF UNDP/UNFPA
SECOND REGULAR SESSION 2004
(6 to 9 September 2005, New York)

Day/date	*Time*	*Item*	*Subject*
Tuesday, 6 September	10 a.m. - 1 p.m.	1	ORGANIZATIONAL MATTERS – Adoption of the agenda and work plan for the session – Approval of the report of the annual session 2005 STATEMENT BY THE ADMINISTRATOR
	3 - 5 p.m.	2	UNDP: FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS – Biennial budget estimates, 2006-2007 – Report of the ACABQ on biennial budget estimates – Annual review of the financial situation, 2004 – Information on United Nations system technical cooperation expenditures, 2004
	5 - 6 p.m.		*INFORMAL CONSULTATIONS*
Wednesday, 7 September	10 a.m. - 1 p.m.		STATEMENT BY THE EXECUTIVE DIRECTOR, UNFPA
		7	UNFPA: FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS – Estimates for the biennial support budget for 2006-2007 – Annual financial review, 2004 – Report of the ACABQ on the UNFPA biennial support budget estimates
	3 - 5 p.m.	9	UNFPA: TECHNICAL ADVISORY PROGRAMME – Technical Advisory Programme, 2006-2007
		8	UNFPA: COUNTRY PROGRAMMES AND RELATED MATTERS – Draft country programme documents
	5 - 6 p.m.		*INFORMAL CONSULTATIONS*
Thursday, 8 September	10 - 11: 30 a.m.	11	UNFPA ROLE IN EMERGENCY PREPAREDNESS, HUMANITARIAN RESPONSE, AND TRANSITION AND RECOVERY – Report on the UNFPA role in emergency preparedness, humanitarian response, and transition and recovery
	11:30 a.m. - 1 p.m.		*INFORMAL CONSULTATIONS*
	3 - 5 p.m.	5	UNITED NATIONS OFFICE FOR PROJECT SERVICES – UNOPS plan of action
	5 - 6 p.m.		*INFORMAL CONSULTATIONS*

Friday, 9 September	10 a.m. – 1 p.m.	3	EVALUATION – Evaluation of gender mainstreaming in UNDP (summary) – Evaluation of the regional cooperation framework for the Arab States
		4	UNDP COUNTRY PROGRAMMES AND RELATED MATTERS – Draft regional and country programme documents – Extensions of country cooperation frameworks – Assistance to Myanmar – extension of the human development initiative – Oral report on UNDP assistance to Myanmar
			JOINT UNDP/UNFPA SEGMENT
		4, 8	UNDP and UNFPA COUNTRY PROGRAMMES AND RELATED MATTERS – Draft common country programme document for Cape Verde
		6	FOLLOW-UP TO UNAIDS PROGRAMME COORDINATING BOARD MEETING – UNDP and UNFPA reports on follow-up to recommendations of the Programme Coordinating Board of UNAIDS
	3 - 4 p.m.		Joint UNDP/UNFPA briefing on Atlas
	4 - 6 p.m.	1	ORGANIZATIONAL MATTERS – Working methods of the Board
		10	OTHER MATTERS – Adoption of decisions
		1	ORGANIZATIONAL MATTERS – Draft work plan for 2006 – Tentative work plan for the first regular session 2006